IPI Academy

MANAGEMENT forum



Presented by
Management Forum

How to Improve Accuracy and Attention to Detail

22 April 27
+ 4 October 27

Build error-free work habits with scientific attention techniques and practical tools. One-day intensive course includes personalised action planning and 6 hours CPD certification.

Format:
Live online

CPD:
6 hours for your records

Certificate of completion

Course overview

Carrying out complex tasks within fast-paced and highly regulated organisations demands exceptional accuracy and unwavering attention to detail, and even small errors can quickly become time-consuming and costly.

This engaging course invites you to strengthen these vital capabilities by exploring what truly drives mistakes and discovering practical, proven techniques to overcome the natural barriers to accuracy. You will enhance your attention to detail through essential planning methods and powerful attention-boosting strategies designed for real-world application.

This highly interactive course blends clear, accessible theory with shared experiences and dynamic individual and group exercises to ensure you leave fully equipped to perform at your best.

Benefits of attending

- **Master** techniques to improve accuracy and attention to detail in day-to-day work as you elevate the consistency and quality of everything you deliver
- **Understand** the psychology of attention and accuracy in a way that gives you deeper insight into how your mind works and how to harness it more effectively
- **Learn** how to improve attention span and accuracy through practical, actionable methods that create a noticeable difference in your performance
- **Discuss** how to improve focus and concentration to enhance performance while gaining valuable perspectives from shared experiences and expert guidance

Who should attend?

This course is ideal for professionals working in roles where accuracy, concentration, and attention to detail are critical.

It will particularly benefit:

- Administrative and operational professionals
- Quality assurance and compliance teams
- Finance, payroll, and procurement staff
- Project coordinators and managers
- Regulatory, legal, healthcare, and pharmaceutical professionals
- Analysts and data administrators
- Customer service professionals
- Team leaders looking to reduce errors and improve team performance

It is also suitable for anyone seeking practical techniques to improve focus, accuracy, and productivity in the workplace.

Presenter



Laura Brown

Dr Laura Brown is a management consultant and psychologist in the highly regulated pharmaceutical and legal industries, where she has worked with numerous leading organisations including Cranfield School of Management and most of the top 20 pharma/biotechnology companies.

She is also the Course Director of a pharmaceutical MSc at the University of Cardiff. Besides a PhD and an MBA, Laura also has a degree in psychology and is co-author of several management books including 'Developing the Individual'.

Course dates

22 April 27	**Live online** 09:30-17:00 **UK (London)** (UTC+01) *Course code 17110*	GBP **499** ~~599~~ EUR **699** ~~839~~ USD **803** ~~959~~ **Until 25 Feb**
4 October 27	**Live online** 09:30-17:00 **UK (London)** (UTC+01) *Course code 17383*	GBP **499** ~~599~~ EUR **699** ~~839~~ USD **803** ~~959~~ **Until 09 Aug**

How to book

Online:
ipi.academy/2197

Alternatively contact us to book, or if you have any queries:

Email:
info@ipiacademy.com

Phone:
+44 (0)20 7749 4749

Discounts

- Booking more than one delegate on any one date qualifies for a **30% discount** on the second and subsequent places.
- Most events qualify for an **early booking discount** prior to 6 weeks before the course date. Be sure to check on our website, where the latest discounts will be shown.

Further information

Fee
The fee includes all meals and refreshments for the duration of the course (for venue-based courses) and a complete set of course materials (provided electronically). If you have any particular requirements, please advise customer services when booking.

Please note
IPI Academy (and our training partners) reserve the right to change the content and timing of the programme, the speakers, the date and venue due to reasons beyond their control. In the unlikely event that the course is cancelled, we will refund the registration fee and disclaim any further liability.

Terms and conditions
The rest of the our terms, the event cancellation policy and the terms and conditions are on our website, please visit ipi.academy/content/terms-and-conditions

Reviews

★★★★★

The webinar was very interesting as it was a good mix of exploring different theories on attention, how it can be utilised in the best way and practical exercises which I will continue to implement as they are useful for me in achieving my goals.

Andrew Hernandez
Operations & Client Services Executive
IPI Academy
Feb 13 2024

★★★★☆

Learn how to help people improve their attention to detail and how to assess how much help a person needs and it was covered to some extent.

Carla Alcobia de Araujo
Analytical Training Team Leader
Almac Sciences
Jun 10 2024

★★★★☆

The presentation was great as was Laura.

Cheryl Tomkinson
Cancer Services PA
NHS
Feb 13 2024

★★★★★

Very good course.

Ioanna Chatzigianni
Clinical Risk Management Associate
Orion Pharma UK
Oct 13 2023

Run this programme in-house for your whole team

Coming to IPI Academy for your in-house training provides an all-inclusive service which gives you access to a wide variety of content, learning platforms and delivery mechanisms as well as your own personal training adviser who will work with you from the initial enquiry through to feedback and follow-up after the programme.

With over 600 trainers, all practitioners and experts across a huge range of fields, we can provide the training you need, where you need it, when you need it, and at a price which suits your budget. Our approach to tailored learning and development consists of designing and delivering the appropriate solution for each client.

For your FREE consultation and to find out more about how we can work with you to solve your training needs, please contact our training advisers:



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IPI Academy

IPI Academy is a training initiative of Falconbury and Management Forum; leading providers of industry training for over 30 years, based in the UK.

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